

From: [Hilty, Michael](#)
To: [Beckham, Jerrell](#); [Skinner, Ryan](#)
Cc: [Steinmetz, Brad](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Cody, Emily](#)
Subject: AAAS 1111 and 1112
Date: Monday, December 6, 2021 3:00:00 PM
Attachments: [image001.png](#)

Good afternoon,

On Wednesday, December 1st, the Arts and Humanities 1 Panel of the ASC Curriculum Committee reviewed a new course and GE Foundation proposal for AAAS 1111 and a new course proposal for AAAS 1112. Please find below the Panel's feedback for these courses. As a reminder, in order to receive full approval, please provide a revision that addresses all of the Panel's contingencies as outlined below. The Panel's recommendations can be implemented by the course instructor at the time of instruction and do not need to be made at this time to receive full approval.

- AAAS 1111 was not voted on as the Panel would like the following feedback items addressed:
 - The Panel requests that the GE Foundation forms be resubmitted, as the second half of the questions on the file appear to be removed from the submission provided.
 - The Panel requests further clarification on how students will earn the class attendance/participation section of the course grade.
 - The Panel asks that the course schedule be further developed, including topics discussed at each course meeting and assignments and readings to be completed.
 - The Panel asks that the number of credit hours and the meeting days/times be added to the course syllabus so that contact hours can be accurately determined.
 - The Panel requests that the most up-to-date disability services statement be used within the syllabus. The most up-to-date language can be found on ASC Curriculum and Assessment Services website at: <https://asccas.osu.edu/curriculum/syllabus-elements>.
 - The Panel recommends that the course syllabus details where the textbook can be purchased by students.
 - The Panel recommends including the most up-to-date Title IX statement, as the one in the syllabus currently still lists Kellie Brennan as the Title IX coordinator, and she has left the University. The most up-to-date Title IX statement can be found on ASC Curriculum and Services website at: <https://asccas.osu.edu/curriculum/syllabus-elements>.

- AAAS 1112 was unanimously approved with three contingencies and three recommendations:
 - **Contingency:** The Panel requests further clarification on how students will earn the class attendance/participation section of the course grade.
 - **Contingency:** The Panel requests that the number of credit hours and the meeting days/times be added to the course syllabus in order to accurately determine contact hours.
 - **Contingency:** The Panel requests that the most up-to-date disability services statement be used within the syllabus. The most up-to-date language can be found on ASC Curriculum and Assessment Services website at: <https://asccas.osu.edu/curriculum/syllabus-elements>.
 - **Recommendation:** On page 2 of the syllabus, under the GE Foundation header, the name of the category is incorrectly labeled as "Race, Ethic..." and the Panel recommends clarifying the name of the GE category as Race, Ethnicity and Gender Diversity.
 - **Recommendation:** The Panel recommends that the syllabus provide where the course textbook can be purchased.
 - **Recommendation:** The Panel recommends including the most up-to-date Title IX statement, as the one in the syllabus currently still lists Kellie Brennan as the Title IX coordinator, and she has left the University. The most up-to-date Title IX statement can be found on ASC Curriculum and Services website at:

<https://ascas.osu.edu/curriculum/syllabus-elements>.

I will return AAAS 1111 and 1112 to the department queue via curriculum.osu.edu in order to address the Panel's requests.

Should you have any questions about the feedback of the Panel, please feel free to contact Brad Steinmetz (faculty Chair of the A&H1 Panel; cc'd on this e-mail), or me.

Best,
Michael



Michael Hilty

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